Confero MEET

Hybrid meetings made easy
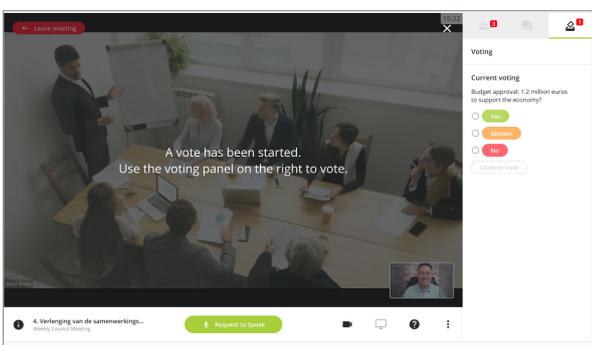

Description

Confero MEET is Televic's solution for organizing and managing hybrid meetings. It allows you to easily invite delegates to participate in a meeting, either in person or remotely, from their home or office, using a standard web browser.

> Confero MEET guarantees the same meeting experience for all participants regardless of where they participate from.
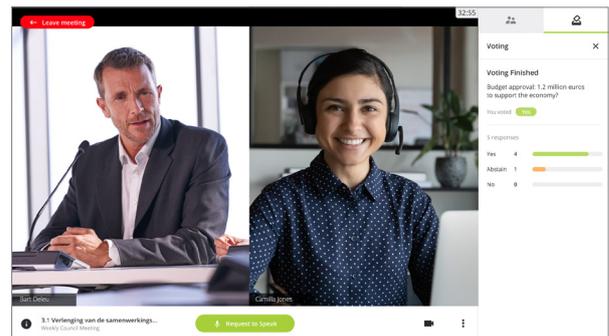
Benefits

Same Priviledges and Functionalities for Everyone

The remote delegates have the same priviledges and functionalities as the delegates present in the conference room: from the Confero MEET interface, they can consult the meeting details in advance, have an overview of the agenda before and during the meeting, see the topic being discussed, check the list of participants as well the current speaker and the queueing list, request the floor themselves, chat, share a presentation, vote electronically and see the voting results. The same priviledges and functionalities also apply to the chairperson(s) / Meeting Manager(s) who can control the meeting remotely the same way as when they're present in the room.

User-Friendly Interface

The Confero MEET interface is intuitive with features that emulate a face-to-face meeting environment for effective communication. Because it focuses on the active speaker and the topic being discussed, the delegates can follow everything closely and stay on track, even if they are participating remotely. Thanks to the name display and split view, interactions are made easy for greater authenticity and involvement.

Audio First

The participants can hear each other clearly and intelligibly as the platform captures audio from each participant. The Confero platform automatically adjusts according to the available bandwidth with the priority set on audio. The quality of the video will therefore be reduced in case of insufficient bandwidth, and the video can even be switched off in case the bandwidth is too low in order to keep the audio available without interruptions or artifacts.

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Active Speakers in Focus

The camera tracking system automatically shows the active speaker in the room, and the webcam image is used to show the remote participants currently speaking. Unlike other meeting applications resorting to a Hollywood squares pattern, the Confero platform focuses on the conversation by providing a split-screen view when two people are having a conversation. On top of the video, information like the speaker's name, the current agenda topic and even the voting results are displayed. This output can also be used to stream to the public, offering an immediate context of the ongoing meeting.
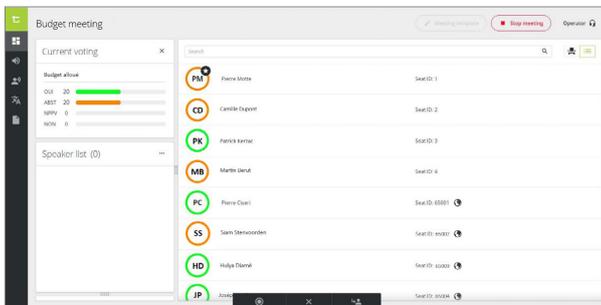
In-Room (Hybrid) Mode

The Confero MEET license can also be used by the delegates in the conference room, in combination with Televic discussion units for an enhanced meeting experience with:

» Viewing camera image of the active speakers
» Meeting details (agenda, speaker list, request list, voting results, etc.) on their own device
» Voting (synchronized with the discussion unit if it has voting capabilities) on their own devic
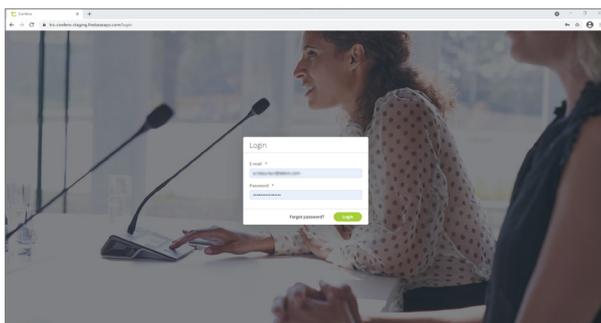» Sharing their desktop/presentations to show on the big screen (connected to the gateway)

Direct Moderation

Once a meeting has started, the Meeting Manager moderates the discussion in the same interface and with the same tools regardless of where the participants are located, remotely or on site. The Meeting Manager can control which delegate gets the floor, switch to the next discussion topic or start a voting session. All of this can also be done directly from a conferencing device when the Meeting Manager is present in the meeting room, whether the device is a Confidea FLEX, a FLEX G4 or uniCOS.

High-Level Security

Access to the platform is securely protected: the participants first receive an invitation to create an account on the Confero platform where they can afterwards log in by entering their email and password. Meeting notifications are sent by email to the invited participants so that unauthorized persons cannot join and interrupt a meeting.

On the hardware level, the Plixus Gateway (to be ordered separetely) ensures secure traffic in and out the meeting room between the platform and the conference devices thanks to end-to-end encryption. As for secret voting sessions, all delegates can vote securely, whether they do it electronically from their web browser or via a conference unit in the meeting room. The confidentiality of their vote is guaranteed by end-to-end encryption.

Features

» 1 license per simultaneous remote connections / concurrent users (not tied to personal accounts)
» Confero platform accessible from the Google Chrome and Microsoft Edge web browsers
» Meeting invitations sent by email to the participants
» Access to the platform and participation in meetings via personal login
» Details about upcoming meetings visible on the participant's dashboard
» Remote participant functionalities: access to agenda, request-to-speak, electronic vote (up to 16 voting options), voting results, speaker list, list of other participants, presentation sharing
» Chairperson moderation functionality: control of delegates requesting the floor, activation of agenda topics, management of voting sessions.
» Focus on conversation by providing split-screen video
» In-room (hybrid) mode
» Screen sharing
» End-to-end encryption
» Security and confidentiality
» Meeting report available after the meeting incl. general information (date, time, duration, attendance, voting results)
» Audio recording (with Plixus AE-R or Confidea WAP G4) downloadable immediately after the meeting.

Supported Conference Devices

» Plixus AE-R (CRP 7.2 or higher)
» Plixus MME (CRP 7.2 or higher)
» Confidea T and F series
» Confidea FLEX series
» uniCOS/uniBOX
» Confidea WAP G4 (1.2.8 or higher)
» Confidea WCAP G3 (coupling with Plixus AE-R or Plixus MME required)

System Requirements

» Compatible browser: latest version of Google Chrome or Microsoft Edge
» Confero PLAN license (to be ordered separately)
» Plixus Gateway (to be ordered separately)

License

Confero MEET is a license to participate remotely to a conference room, with integration of voting, agenda and speaker list in a web browser, creating a true hybrid meeting experience.

To unlock the Confero MEET functionalities, one of the following licenses is required:

» **71.98.3111** - 1 year Confero MEET per concurrent remote participants.
» **71.98.3112** - 2 years Confero MEET per concurrent remote participants.
» **71.98.3113** - 3 years Confero MEET per concurrent remote participants.
» **71.98.3114** - 4 years Confero MEET per concurrent remote participants.
» **71.98.3115** - 5 years Confero MEET per concurrent remote participants.

All licenses need to be purchased upfront, and include feature updates and basic maintenance.

See the table hereafter for detailed functionalities.

Confero Functionalities Overview

	Confero	Confero 360	Confer PLAN	Confero PLAN&MEET	
Setup wizard	✓	✓	✓	✓	
Devices setup	✓	✓	✓	✓	
License setup	✓	✓	✓	✓	
Interpretation configuration	✓	✓	✓	✓	Technical Meeting Configuration
Audio configuration	✓	✓	✓	✓	
Diagnostics	✓	✓	✓	✓	
Dark mode	✓	✓	✓	✓	
Multilingual interface	✓	✓	✓	✓	
Audio recording (if applicable)	✓	✓	✓	✓	
Room layout	-	✓	✓	✓	
User roles	-	✓	✓	✓	
Single meeting template	-	✓	✓	✓	
Delegate information	-	✓	✓	✓	Meeting Control & Management
Voting	-	✓	✓	✓	
Badge identification	-	✓	✓	✓	
Signage	-	✓	✓	✓	
Meeting reports	-	✓	✓	✓	
Multiple meeting templates	-	-	✓	✓	
Multiple organizations	-	-	✓	✓	
Meeting room assignement	-	-	✓	✓	
Agenda preparation	-	-	✓	✓	Meeting Planning
Voting session preparation	-	-	✓	✓	
Publication of meetings	-	-	✓	✓	
Delegates database management	-	-	✓	✓	
Secure remote partcipation from web browser	-	-	-	✓	
Access to the platform via personal login	-	-	-	✓	
Email notification to participants	-	-	-	✓	
Info about upcoming meetings	-	-	-	✓	
Remote participant functionalities: agenda, request-to-speak, voting, voting results, speaker list, list of participants, presentation sharing	-	-	-	✓	Hybrid Meetings
Chairperson moderation	-	-	-	✓	
Chat	-	-	-	✓	
Focus on active speaker	-	-	-	✓	
Signage output	-	-	-	✓	